

# Annual Report

## 2020

Called by God, we are seeking and sharing the love of Christ



St. Peter's by the Sea Lutheran Church

1371 Sunset Cliffs Blvd.

San Diego CA 92107

619-224-2894

[www.stpetersbythesea.org](http://www.stpetersbythesea.org)

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# St. Peter's by the Sea Lutheran Church

1371 Sunset Cliffs Boulevard

San Diego, CA 92107-3845

Church Phone: 619-224-2894

Fax: 619-224-3830

Preschool Phone: 619-224-1689

e-mail: [office@stpetersbythesea.org](mailto:office@stpetersbythesea.org)

[www.stpetersbythesea.org](http://www.stpetersbythesea.org)

## Church Office Hours:

8:30 a.m. – 2:30 p.m. Monday through Friday

*(Answering machine available at all times to take messages)*

## 2020 Staff

The Reverend Rick Schowalter, Bridge Pastor

Janine Morrow, Office Administrator	619-224-2894	<a href="mailto:office@stpetersbythesea.org">office@stpetersbythesea.org</a>
Elaine Lauger, Financial Secretary	619-224-2894	<a href="mailto:financialsecretary@stpetersbythesea.org">financialsecretary@stpetersbythesea.org</a>
Doris DeChenne, Director of Music		<a href="mailto:Doris.DeChenne@cox.net">Doris.DeChenne@cox.net</a>
Rebekah Mack, Interim Preschool Director, effective December 1, 2019	619-224-1689	<a href="mailto:preschool@stpetersbythesea.org">preschool@stpetersbythesea.org</a>
Assistant Director, eff. Aug. 2020		
Dori Hoadley, Preschool Director, effective August 24, 2020	619-224-1689	<a href="mailto:preschool@stpetersbythesea.org">preschool@stpetersbythesea.org</a>
Betty Wells, Health Ministries	619-224-2894	
Anya Bryan, Nursery Care	619-224-2894	

## 2020 Deacons

Joan Allton	Diane Sherwood
Nancy Aeling	Steve Silva
Greg Lommen	Jennifer Smart

## Opportunities for Worship and Study

Sunday Services: 9:30 a.m. Liturgy with Holy Communion

9:30 a.m. Church School for Children

*(nursery care provided)*

*(onsite/indoor worship services suspended March 15, 2020 due to COVID-19 pandemic; began once monthly outdoor/onsite worship services October 25, 2020)*

Women's Book Study: Third Tuesday at 6:00 p.m.

Men's Book Study: Alternate Saturdays at 8:30 a.m.

Confessions: By appointment with the Pastor

## 2020 Congregation Council

### Executive Committee:

Pastor Rick Schowalter (*Bridge Pastor*) 619-224-2894  
Jim Grutkowski, President, Worship (2020)  
Ellen Schmeding, Vice President, Education (2022)  
Lyle Boelter, Secretary (2022)  
Brenda Johnson, Treasurer (2022)  
Jane Christensen, Fellowship, Christian Service (2020)  
Christina Fadden, Stewardship (2021) *resigned Oct. 2020*  
Ben Fadden, Youth Rep (2021)  
Jon O'Brien, Christian Service, Fellowship (2022)  
Max Phelps, Property (2021)  
Deirdre Slaughter, Preschool (2020)

## 2020 Committees

Audit Committee – Allison Crews (2020), Sandie Boelter (2021), Greg Lommen (2022)

### Building Forum –

Fletcher Miller, Shawn Morrow, Richard Nielsen, Kathy Rahilly

Christian Service Committee – Jon O'Brien, Jane Christensen, co-chair

Joan Allton, Rose Engleman, Brenda Johnson, Elaine Lauger, Diane Sherwood, Lora Thompson, Darlene Thygersen, Betty Wells

Christian Education Committee – Ellen Schmeding, chair

Colleen Doering, Elaine Lauger, Ellen Schmeding, Deirdre Slaughter, John Smart, Darlene Truver, Terri Webster

Employee Relations Committee – Pastor Rick, Jim Grutkowski, Ellen Schmeding

Endowment Committee – Diane Sherwood, chair

Maggie Box (2020), Kendall Sandage (2020), Duane Beck (2021), Diane Sherwood (2021), Richard Doering (2022), Jane Landon (2022)

### Evangelism Committee –

Nancy Aeling, Jeff Cours, Steve Silva

Fellowship Committee – Jane Christensen, Jon O'Brien, co-chair

Joan Allton, Gail & Dean Bennett, Jane Christensen, Christina Fadden, Sue Fode, Janine Morrow, Barbara Nielsen, Ellen Schmeding, Diane Sherwood, Lora Thompson, Darlene Thygersen, Betty Wells

Financial Support Committee – Brenda Johnson, Treasurer

Lyle Beller, Ade Christensen, Sue Fode, Charles Lauger, Jennifer O'Brien, Kathy Rahilly, Steve Silva

Health and Wellness Committee – Joan Allton, chair

Sue Fode, Betty Wells

*Prayer Shawl Ministry* – Solveig Fuentes and Carolyn Irby, co-chair

Mutual Ministry – Darlene Thygersen (2020); Brenda Johnson (2021); \_\_\_\_\_ (2022)

### Nominating Committee –

Ade Christensen, Richard Nielsen, John Smart, Darlene Thygersen, Darlene Truver, Bob Fode

Preschool Committee – Deirdre Slaughter, chair

Rebekah Mack/Dori Hoadley, Alex Reynolds, Kendall Sandage, Brenda Johnson

Property Committee – Max Phelps, chair

Shawn Morrow, Richard Nielsen, Ellen Schmeding

Stewardship Committee – Christina Fadden, chair (*resigned Oct. 2020*); Ellen Schmeding, chair

Richard Doering, Elaine Lauger, Ellen Schmeding, John Smart, Darlene Truver

Worship Committee – Jim Grutkowski, chair

Jane Christensen, Doris DeChenne, Charles Lauger, Elaine Lauger, Evan Smart

Newsletter Editor – Christy Gilsdorf

## **2020 ANNUAL REPORT**

**Presented at the Annual Meeting of the Congregation January 31, 2021**

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**Report available on-line at [www.stpetersbythesea.org/](http://www.stpetersbythesea.org/) or by request of the church office.**

## **PASTOR'S REPORT**

What a year it was. The word “unprecedented” is often used to describe 2020 and I would must say the same. For St. Peters 2020 was unprecedented.

That is not to say 2020 was all bad. Certainly St. Peters was forced to reimagine ministry but I think we did a good job taking what we were given and making the best of a difficult year. 2020 will be known as the year of the COVID 19 pandemic. Not for over 100 years has the world been united in a common enemy such as this. Never before has the world been so quickly brought to its knees with the realization that even with modern medicine we are helpless in the face of a virus. What was most telling was how helpless we all were and how the only way to control the effects of the virus was for each of us to do our part in controlling the spread. We became familiar with wearing masks, even when wearing masks was not a part of American traditions like it is in other parts of the world. We were forced to limit the size of our gatherings, but eventually realized that we could gather if we stayed 6 feet apart and were outdoors. We realized that children were less likely to be infected (thank the good Lord) but it was less clear as to if children could carry the virus. The whole uncertainty of the virus being deadly for some such as the elderly or those with preexisting conditions, while others being without symptoms yet still able to infect others, filled us all with more questions than answers. This virus was extremely contagious. As of this writing our country has over 11 million infections and over one quarter of a million deaths.

What was our response as a church?

We started worshipping online with recorded worship services almost immediately. I started writing a daily devotion with many faithfully reading them. We started a fellowship time via Zoom with faithful participation by 20-30 of us in weekly attendance. Almost all of our meetings were also done via Zoom and we even started the preschool again after several months of being closed with strict new guidelines for health and safety. Now recently we started in person worship services once a month on the preschool parking lot with masks, soft singing and verbal responses and with reservations to keep those who attend in family groups or individuals or couples 6 feet apart while others could attend on computers with a live recording.

The greatest blessing for me was making our homes sanctuaries of worship and devotion. I am so thankful to those who stepped forward to create recorded worship services and those who shared their faith when called upon. I am so in debt to the deacons, the worship recorders, Doris providing beautiful music, Janine in the office and the preschool staff for doing the hard work needed to make everything possible.

I look forward to 2021. I am confident you will have your new pastor in the coming months. Stewardship and financial support has been what was needed and our church leaders have done a tremendous job. With great news on two vaccines soon to be made available we must be faithful in our safety measures until we can be delivered from this common enemy. God is faithful. Let us remain faithful to each other.

Pastor Rick

## CONGREGATION DEACONS' REPORT

Along with the rest of the world in this most unexpected year, the deacons have been forced to 'serve outside the box,' as it were.

Our visits to homebound parishioners have shifted to outdoor visits or talking to our ailing parishioners through a window. Working with Pastor Rick, we have coordinated letter writing and phone call efforts to reach out with emotional and spiritual support where we have been unable to reach out physically.

The deacons continue to serve as worship assistants, changing schedules to accommodate weekly video shoots in the sanctuary while respecting health protocols.

With the help of Zoom, deacons continue to serve on committees, including the Endowment Committee, the Call Committee and Health and Wellness. Zoom also makes possible meetings for the Women's Spiritual Book Ministry.

We meet regularly with Pastor Rick, both for spiritual support and to share ideas of how we can serve from afar.

We continue to pray for the health and wellbeing of our St. Peter's by the Sea family and all of our neighbors. We look forward with hope and faith to our ability to return to shared fellowship at our church in 2021.

Respectfully submitted,  
Nancy Aeling  
Congregation Deacon

## **PRESIDENT'S REPORT**

As I sat down to compose a recap of the significant events of this last year, I referred back to the May article that I wrote for The Net. Even then, in the early weeks of the pandemic, it was obvious to me that we are the type of Congregation that comes together in good times and bad. I further wrote:

“We have come up with creative ways to worship, stay connected with our church family, provide pastoral care and perform the administrative duties of the church. We are blessed to have such a strong, committed, caring and innovative family here at St. Peter's.”

Our normal way of conducting the missions of our church changed quickly and for a longer period than we would have ever imagined. Physical distancing and no in-person gatherings. But we adapted.

Through the efforts of Charles Lauger, Evan and Jennifer Smart, Shawn and Janine Morrow and Lyle Boelter, we were able to record worship services and post them on our website. We also had three (one a month starting in October) in-person services conducted in our back parking lot that was streamed live and posted to our website. Doris DeChenne not only was innovative in continuing to provide us with a wonderful selection of music but kept our group of musicians involved in the process.

Our Deacons and Bridge Pastor continued to be a huge blessing to our church. They provided us with more than inspirational prayers and sermons. Through daily devotions and mailed cards to members and other ways, they worked very hard to keep us connected.

We were not able to have and enjoy some of the special events outside of our regular Sunday worship services. Lenten soup suppers with Holden evening prayer, Palm Sunday, Easter Sunrise Service and Easter brunch just to name a few. However, Pastor Rick came up with the idea of having Zoom Fellowship on Sundays. From the feedback that I received, it has been highly successful in keeping us connected.

The Call Committee continued to move forward in the process of searching for a minister to be called by our congregation. We were blessed to have a perfect fit in Pastor Rick as a bridge pastor. The Spirit will also be working through and guiding the Committee to a successful conclusion. Great things are coming.

We unfortunately had to temporarily close our preschool due to the pandemic. The preschool committee report will go into more detail, but I just wanted to say that we would not have been able to reopen without the heroic efforts of our talented, committed, caring and loving preschool staff, Pastor Rick, Church Council and preschool parents.

We had an incredibly talented and committed Church Council that, although working under unfortunate circumstances beyond our control, was still able to accomplish a lot this year as can be seen by the following reports.

We should not have the mistaken belief that because our facilities were not completely open, the work and the missions of our congregation correspondingly lessened. The staff of the church kept things running smoothly and efficiently and provided significant support to the Pastor and Council. I do not know where we would be today if we had not had Janine Morrow as our Office Administrator.

A huge thanks goes out to everyone that kept our church community together and prospering. In closing I would like you to remember to be grateful. As Bishop Taylor wrote:

“What if you discovered that living with awareness and intention and focusing on what makes you feel grateful allows you to live longer, inspire others, experience joy, hold pain and grief with compassion, and deepen love, generosity, and respect for all life? Grateful living is a way of life that does all of the above and, in so doing, contributes to a peaceful, thriving, and sustainable world – held as sacred by all.”

Keep safe and may God Bless.

Respectfully submitted,  
Jim Grutkowski  
Congregation Council President

## OFFICE ADMINISTRATOR'S REPORT

This year was unprecedented in our church and preschool history. The pandemic caused us to temporarily close our preschool and suspend all activities and events at St. Peter's by the Sea, including onsite worship services. When we look back on 2020 I hope it's not so much remembered for the challenges we faced but for the resilience and commitment of our staff, congregation, and council as we pulled together as one community. I look forward to the day we can all gather, indoors, to worship together.

### 2020 NOTES:

1. Annual reports filed:
  - a. parochial report filed with the Pacifica Synod and ELCA
  - b. Annual Welfare Exemption filed with the County Assessor office
  - c. Annual Business Property Statement filed with the County Assessor office
  - d. Annual Worker's Comp audit completed with Hartford Insurance
2. Federally mandated Harassment Prevention training completed
  - a. Tracked employee completion of Harassment Prevention training.
3. Formed a "Re-Opening Team" to plan for re-opening the church. This quickly became a team that focused on preparing for monthly outdoor/onsite worship services as indoor/onsite services were not going to be an option as the pandemic continued.
4. Learned the Zoom platform for conducting online meetings. Hosted Congregation Council meetings; Re-Opening Team meetings; Nominating Committee meeting; Preschool Committee meetings; as well as scheduling meetings for other groups at St. Peter's.

### Transitions:

1. Support of Bridge Pastor, Rev. Rick Schowalter; Interim Preschool Director, Rebekah Mack; Preschool Director, Dori Hoadley; and the Call Committee.
2. March 2020 saw the temporary closure of the preschool and suspension of onsite worship services and activities/events at the church due to the COVID-19 pandemic.
3. October began once monthly outdoor/onsite worship services in our preschool parking lot.

### Workshops, etc.

1. Webinars: two on HR Hot Topics in the Time Of and Managing During COVID19.
2. Innumerable webinars on Churches and the CARES Act.
3. Two webinars with our payroll company, PayChex, to upgrade our platform and prepare for the installation of a time clock.
4. Attended the Pacifica Synod webinar/Zoom in November – "Introduction to Growing Young" a program the synod plans to roll out in January 2021 in a once monthly Zoom on each of the six categories covered in the book: Growing Young – Six Essential Strategies to Help Young People Discover and Love Your Church.

The office is extremely grateful for the commitment and leadership of our Council President, Jim Grutkowski, our Treasurer, Brenda Johnson, and our Bridge Pastor, Rev. Rick Schowalter, for leading us through this challenging year.

Respectfully submitted,  
Janine Morrow, Office Administrator

## CHRISTIAN SERVICE COMMITTEE

Before the pandemic shutdown, the “Church Mice” met six times in the Fellowship Hall. The church pews were serviced, cloth material was cut for grocery bags, cloth squares were cut and sewed into quilt tops, other material was sorted into squares that we can use for quilt tops or grocery bags, and donated stamps were trimmed. We went twice to Water’s Edge Faith Community and were “bag ladies.” “Bag Ladies” take larger quantities of oatmeal, instant coffee, sugar, dry cereal, rice, instant dry milk, and other items, into smaller, individual bags. These filled bags are used at OBEF (Loaves and Fishes) to support the local hungry community. No quilts, fleece blankets, nor school kits were made or shipped.

There was good news: per the LWR website: the containers that LWR shipped to Beirut with all the donated quilts, various kits, and fleece blankets were found spared after the August 4 2020 explosion.

*Christian Service Committee members: Joan Allton, Rose Engleman, Bob and Sue Fode, Brenda Johnson, Elaine Lauger, Barbara and Richard Nielsen, Diane Sherwood, Lora Thompson, Darlene Thygerson, and Betty Wells.*

Respectfully submitted,  
Elaine Lauger  
Christian Service Committee

## **EDUCATION COMMITTEE**

1. We started out the year with Sunday School classes for K-1 and grades 2-5 in two classrooms. Our teachers Nici Bothwell, Colleen Doering, Valerie Lawson, Darlene Morrow-Truver, Ellen Schmeding and Terri Webster helped ensure we had regular classes.
2. We began planning for the Easter event as well as Vacation Bible School.
3. With the closure of our church, we stopped providing Sunday School and canceled the Easter Event and later Vacation Bible School.
4. Darlene Morrow-Truver not only cleaned up our main Sunday School room but she also worked on the youth room and put items away and organized both rooms for ease of access.
5. Darlene also prepared special Easter goodie bags for our children and these were then delivered to the families' homes.
6. Darlene and I spent the first part of the pandemic sharing information about the Sunday School lesson with families and Janine Morrow sent the information via email to the families with Sunday School children.
7. Janine also included the weekly handout that accompanies the bulletin; educational information tied to the lessons designed for readers and non-readers.
8. Valerie Lawson provided videos of the Sunday School lessons with assistance from her children, Jesse and Julia.
9. Janine has continued providing the weekly bulletins for the children throughout the past 10 months.
10. We also had children participate in God's Work. Our Hands. by making cards and helping to decorate the Blessing Bags and Joy Boxes.
11. We are looking forward to rejoining the Sunday School children once again when the pandemic comes to an end.

Respectfully submitted,  
Ellen Schmeding  
Education Committee

## **ENDOWMENT COMMITTEE**

The Committee — Diane Sherwood, Duane Beck, Richard Doering, Maggie Box, Kendall Sandage, Richard Doering, Jane Landon

St. Peter's by the Sea Endowment Fund was established to enhance our congregation's outreach by sharing our resources in our community and to worthy causes as they are made known to us. We share only the dividends from the various investments; the principle is left in place to continue to grow and provide money for us to share with appropriate causes and programs

The Fund assets are conservatively invested and we distributed 3.3% of beginning year assets. The value of the St. Peter's Endowment Fund, excluding distributions continued to grow by 3.66% over the year. During 2020 we were able to give over \$16,000 to worthy causes.

Within the program, we will match up to \$100 per donation to a designated organization that St. Peter's members give to. Additionally, we remind the congregation that you can contribute to the Endowment Fund in your Will instructions. You can contribute directly to the Fund at any time which could include donated appreciated stock to help with your taxes.

Below are the categories and distribution for 2020.

### MISSION AND PROGRAMS

TACO, ELCA Tornado Relief, Lutheran Social Services, ELCA Good Gifts, ELCA Chaplaincy Ministry, Luther Glen Farm, Navajo Evangelical Lutheran Mission, Holden Village and California Lutheran Homes.

### OUTREACH

Loaves & Fishes (OBEF), Interfaith Shelter, Mama's Kitchen, Doors of Change, Peninsula Shepherd Center, Casa Cornelia, Dominican Medical Mission.

### EDUCATION

Navajo Evangelical Lutheran Mission, Agape House (San Diego State Univ.), Cal Lutheran Univ., Vacation Bible School, Sunday School (Rally Sunday)

### BULDING

Preschool Room Paint, Roof Repair, Hot water heater, General Maintenance.

### ADMINISTRATION

As of the end of the third quarter, the fund balance was approximately \$528,580.

Respectfully submitted  
Diane Sherwood, Chair  
Endowment Committee

## ENDOWMENT COMMITTEE - FINANCIAL DISTRIBUTION STATEMENT

**October 1, 2019 to September 30, 2020**

<b>Meeting Date</b>	<b>1/15/2019</b>	<b>4/22/2020</b>	<b>7/22/2020</b>	<b>10/28/2020</b>
<b>Income For Distribution</b>	<b>4,312.40</b>	<b>4,310.68</b>	<b>4,089.69</b>	<b>4,137.19</b>
Divided by 4 - rounded down nearest cent				
<b>Missions and Program Grants</b>				
Third Avenue Charitable Organization	400.00	677.67	340.81	344.77
ELCA Disaster Response-Tornados		100.00		344.76
ELCA Good Gifts	200.00			
LRCC – Luther Glen Farm – Take a Hike	100.00	100.00	340.81	
LSS Lutheran Social Services	218.10	200.00	340.81	344.77
Holden Village	60.00			100.00
California Lutheran Homes	100.00			
	<b>1078.10</b>	<b>1077.67</b>	<b>1022.43</b>	<b>1034.30</b>
<b>Outreach Grants</b>				
OBEF (Loaves and Fishes)	250.00	500.00	500.00	134.30
Peninsula Shepherd Center	100.00	100.00		
Casa Cornelia			250.00	100.00
Interfaith Shelter St. Peter's	500.00	100.00		500.00
Mama's Kitchen - Pantry	120.00	377.67	272.42	100.00
Doors of Change	108.10			200.00
250				
	<b>1078.10</b>	<b>1077.67</b>	<b>1022.42</b>	<b>1034.30</b>
<b>Educational Grants</b>				
Agape House/Lutheran-Episcopal	603.10	377.67	547.42	459.30
Navajo Ev. Lutheran Mission	475.00	700.00	475.00	475.00
California Lutheran University				100.00
	<b>1078.10</b>	<b>1077.67</b>	<b>1022.42</b>	<b>1034.30</b>
<b>Building Grants</b>				
Building Maintenance – Hot Water Heater				
Camera EQ for Services			700.00	
Preschool Flooring	1078.10			
Building and Landscaping as most needed		1077.67		
Preschool Playground Refurbishment			322.42	
Preschool Painting of School Rooms				1034.30
	<b>1078.10</b>	<b>1077.67</b>	<b>1022.42</b>	<b>1034.30</b>
Total Distributions per Quarter	<b>\$4,312.40</b>	<b>\$4,310.68</b>	<b>\$4,089.69</b>	<b>\$4,137.20</b>
<b>Total Distributions for 4 Quarters</b>				<b>\$16,849.97</b>

**Endowment Fund Assets**  
**Endowment Fund Investment Accounts Balance and Income Statement**

<b>Asset/Date</b>	09/30/2019	Principal	12/31/2019	03/31/2020	06/30/2020	09/30/2020	09/30/2020
	Beg. Balance	Additions	Q1 Income	Q2 Income	Q3 Income	Q4 Income	End Balance
US Bank Checking	16,047.61	300.00					16,320.51
MIF 1.44% interest to Demand Checking	11,336.96		41.15	41.15	40.25	44.04	11,336.96
MIF Demand Checking	8532.07		24.97	26.21	22.91	26.94	11,040.21
MIF CD 3.21% to Demand Checking	62,259.58		497.54	503.73	492.79	503.74	62,259.58
Sub-Total	98,176.22	300.00	563.66	571.09	555.95	574.72	100,957.26
Investments at Market Value							
ELCA Endowment Fund	330,101.17		3,117.03	3,149.44	3,149.44	3,184.05	337,968.03
Vanguard Bal. Index	81,624.95		631.72	590.15	384.30	378.42	89,654.70
Sub-Total	411,726.12		3,748.75	3,739.59	3,533.74	3,562.47	427,622.73
<b>TOTAL ASSETS</b>	<b>509,902.34</b>	<b>300.00</b>	<b>4,312.41</b>	<b>4,310.68</b>	<b>4,089.69</b>	<b>4,137.19</b>	<b>528,579.99</b>
<b>TOTAL INCOME</b>						<b>16,849.97</b>	

## **FELLOWSHIP COMMITTEE**

Fellowship Committee Members are: Joan Allton, Gail Bennett, Christina Fadden, Sue Fode, Janine Morrow, Barbara Nielsen, Ellen Schmeding, Diane Sherwood, Lora Thompson, Darlene Thygerson, Betty Wells and Jane Christensen, chair.

And although not officially on the committee, these people help tremendously with the coffee hours—Elaine Lauger, Jon O’Brien and Fletcher Miller.

Our constitution states that “The Fellowship Committee shall seek to promote Christian Fellowship among all members of the congregation.” This includes hosting Coffee Hours, Lenten Soup Suppers, the Easter Brunch and the Women’s Christmas Tea. The committee also helps to arrange Memorial Services (Betty Wells in charge). They also provide help with the Summerfest and promote the Hand and Foot monthly card games. We did help last December with the Preschool family gathering and plan to continue with this in the future.

This year the main Fellowship event was a Rummage Sale in November. It was a “take what you think you can use, pay what you think your items are worth with all donations going to St. Peter’s.” Many, many people helped with this and we made \$1,224.90 which was used toward the purchase of an electrostatic sprayer for the Preschool. It will also be used by the church when needed.

Respectfully submitted,  
Jane Christensen, Chair  
Fellowship Committee

## HEALTH & WELLNESS COMMITTEE

2020 members: Betty Wells and chair-person Joan Allton

Due to the on-set of the coronavirus/Covid-19 in March 2020, most activity by this committee was suspended.

Courtesy blood pressure checks during Fellowship Hour in January and February were provided by Joan Allton on the last Sunday of these two months. This service was discontinued with the closure of church services in March.

The AED is still checked each month either by Janine Morrow or Joan Allton to be sure it is in a functioning status. This information is reported each month by Joan to San Diego Project Heartbeat. Although the battery should be good for almost another year (expiration date shows 10/28/2021), it should be noted that batteries for this model will no longer be available and the church will need to consider replacing the AED with an updated model. For this reason and closure of church services, it was decided not to renew the maintenance contract during this calendar year. This issue will be revisited as needed in the coming year.

Our first aid kit will be checked again for expired items that need replacement when church services resume.

On-going outreach to our parishioners continues to be provided by Betty Wells, our parish resource person. Betty follows all protocol for masking, social distancing, etc.

Medical equipment loaned out to parish members is still being overseen by Betty Wells. An inventory was taken in November by Betty and Joan. At that time these items were counted and checked for their working condition. All items were in good working condition:

<b>Item</b>	<b>Number</b>	<b>Kept</b>	<b>Donated</b>
Wheel chair	1	1	0
Wheeled walkers w/seats	3	2	1
Walkers w/o seats	7	3	4
Transfer chairs	4	2	2
Canes	4	4	0
Crutches	4 pairs	2 pairs	2 pairs

The donated items were turned over to the St. Peter's rummage sale that took place on Nov. 14. These were offered to anyone who wanted them at no cost. The items that were kept were returned to the church supply room and will be available to any of our church members who may have a personal need or family member need.

Informative health-related articles for The Net (newsletter) were provided throughout the year by Joan Allton

Respectfully submitted,  
Joan Allton, Chair  
Health & Wellness Committee



Preschool committee members for 2020 were Rebekah Mack (Interim Director), Dori Hoadley (Incoming and Current Director), Kendall Sandage (parent rep January-March), Alex Pfeiffer Reynolds (parent representative), Pastor Rick Schowalter, Deirdre Encarnación Slaughter (Congregation Council rep, Preschool Committee Chair), Jim Grutkowski (Congregation Council President), and Brenda Johnson (Treasurer).

This year saw the preschool closed in mid-March as a result of statewide mandates due to Covid-19. The budget took a hit as we paid the staff through the end of April with no incoming tuition. In years past, the decision had been made to accept the state waiver for religious non-profits with regard to unemployment insurance and state disability. The Preschool was able to re-open in September.

Among the notable proceedings at the preschool this year:

- Rebekah Mack began the year as Interim Director, she now serves as Assistant Director as well as a classroom teacher.
- Dori Hoadley has taken on the Director position, guiding the Preschool through re-opening and creating all manner of operating procedures to keep staff and students safe.
- A volunteer crew organized, supervised, and aided by Brian Slaughter and Jim Grutkowski was able to re-home the old play structure and remove much of the sand from the play yard.
- Dori Hoadley, Bekah Mack, and family built new planter boxes along the southern fence line.
- A generous donation from the Church Endowment Committee as well as individual donations funded in large part the purchase of a new play structure and rubber matting.
- Open House and the Thanksgiving and Christmas programs were held via Zoom, allowing families to see classroom and holiday activities from the safety of home.
- An electrostatic sprayer was purchased to expedite the near-constant cleaning.

It is the hope that preschool traditions including Mother's Day Tea, teacher/staff appreciation week, Father's Day lunch, pumpkin patch field trip, Thanksgiving program, and Christmas program will continue next year. Last year's Christmas program was sponsored by our congregation, and will hopefully be a service that we provide for future events as well. We're looking forward to another successful year.

Respectfully submitted,  
Deirdre Encarnación Slaughter, Chair  
Preschool Committee

## **PROPERTY COMMITTEE**

Our Church facilities underwent a significant remodel of the fellowship hall, landscaping and some changes to the sanctuary in 2015. Although it has been “only” six years since we rededicated our facilities, our close vicinity to the ocean requires us to be vigilant in keeping up with major and minor repairs and maintenance.

The damp, salty conditions led to the deterioration of the paint on the columns in the front and back of the church, the stairs in the preschool area and damage to the window slats on the outside walls of the office and preschool. We engaged the services of Fairwind Painting who did an outstanding job of repairing and painting the affected areas.

To be honest, our landscaping was allowed to get overgrown and unsightly. Darlene Truver and Brian Slaughter took on the task of organizing volunteer work crews and formulating a revised landscaping scheme incorporating more native and drought resistant plants. An enormous amount work has been completed with more to come in the following year. We are especially appreciative of Brian for not only his efforts but his knowledge and talent in the area of native plant landscaping.

The other major project that was completed this year was the addition of a new playground structure at the preschool. This required a major amount of work, planning and fundraising. Please refer to the preschool report for additional information.

We were also able to paint the two preschool bathrooms and three preschool classrooms through the efforts of Kathy Rahilly, Betty Wells and Jim Grutkowski. We are hoping to paint the other two rooms in 2021.

There are numerous minor repairs and maintenance that we perform throughout the year. We try to keep a maintenance schedule to reduce the need for any major repairs.

In the coming year we will address the need to repave and repair the parking lots and the rusting of our gutters.

Respectfully submitted,  
Jim Grutkowski  
Council President; Property Committee Member

## **STEWARDSHIP COMMITTEE**

The stewardship committee was unable to meet this year formally, however, members assisted with the creation of the stewardship letter which was then sent to all members to encourage giving for the coming year.

Members were able to provide their pledges throughout November and December and formal pledge cards were collected at the November 29<sup>th</sup> in person service.

For the coming year, pledges and envelopes are anticipated to be received at \$212,000. This represents a \$2,000 increase from last year.

The congregation continues to support the many ministries of St. Peters, at a time when the needs are significant for so many in our community, both through pledges as well as special gifts provided throughout the year.

Respectfully submitted,  
Ellen Schmeding  
Stewardship Committee

**AUDIT COMMITTEE**  
**Financial Review of St. Peter's Lutheran Church - Year 2019 Records**

2019 Church Audit Committee: Allison Crews, Sandra Boelter, and Greg Lommen

Areas of our audit consisted of Preschool, Church Offering Count, Endowment Committee, Church books and Procedures, and Suggestions and Concerns. The Guide we used for the audit was the ELCA Compliance Review of Congregation Records.

Church Offering Count Audit conducted by Sandie Boelter: Two Counters were present at all times, each Counter was assigned a preassigned duty and following the count, each person checked the work of the other Counter. Copies were made for their records, Financial Secretary and Church Treasurer. The computer software ensures a safe, reliable and easy to use format to account for incoming monies and also ensures that each account given due credit

Endowment Committee Audit conducted by Allison Crews: reviewed the financial records of the Endowment Fund. Endowment funds are held at US Bank, Mission Investment Fund, the ELCA Endowment Fund A, and with Vanguard Balanced Fund Index. Interest only is spent on four categories per the Constitution of St. Peter's by the Sea Endowment Fund and two signatures are required on each check.

Preschool Audit conducted by Greg Lommen and Allison Crews: We randomly selected Employee files for two teachers. We audited their timesheets and corresponding pay checks and found them in order. The departure of Director Denise Langlois in November, 2019, has been the biggest change that occurred this year. Teacher, Rebekah Mack, stepped in as Interim Director, maintaining her duties as both classroom teacher and Interim Director.

Church Books and Procedures: Greg Lommen and Allison Crews sat down with Church Office Administrator Janine Morrow. The same policies and procedures have been maintained in this year of change. The church is in the process of implementing and learning a new computer program, REALM. Again, this has been a year of change with Pastor Marohn retiring in September 2019. We performed the Audit between the time of election of new Council Members and their first meeting where new officers would be selected. Suffice it to say, the Church is maintaining our high level of expectations with regard to a Bridge Pastor and Interim Preschool Director. There is a level of built-in checks and balances to review the check registry, bank statements, payroll, and government compliance. We would like to personally thank Janine Morrow for holding the office in a steady movement forward as the church awaits our next Pastor.

Respectfully submitted,  
St. Peter's by the Sea Audit Committee

## FINANCIAL REPORTS

**St. Peter's by the Sea Lutheran**  
**Statement of Financial Position 2020**  
As of December 31, 2020

Accounts	Balance (Last Year to Date)	Balance (This Year to Date)
<b>Assets</b>		
<b>CashAccounts BofA</b>		
1010 Operating Fund BofA	80,170.90	108,076.87
1020 Preschool BofA	35,732.19	5,420.20
1030 Building Restoration BofA	31,827.62	15,360.70
1050 Trust Fund BofA	93,192.71	55,577.11
Total CashAccounts BofA	240,923.42	184,434.88
<b>CashAccounts - Other</b>		
1011 Operating MIF	91,199.52	92,203.85
1021 Preschool MIF	23,356.91	23,614.13
1031 Building Restoration MIF	136,129.90	137,629.01
1051 Trust Fund MIF	77,746.46	78,602.65
Total CashAccounts - Other	328,432.79	332,049.64
<b>OtherAssets</b>		
1000 Operating Petty Cash	200.00	200.00
1001 Preschool Petty Cash	200.00	200.00
Total OtherAssets	400.00	400.00
<b>CashAccounts BofA Payroll</b>		
1012 Operating Payroll	8,455.30	4,005.79
1022 Preschool Payroll	1,283.45	9,866.92
Total CashAccounts BofA Payroll	9,738.75	13,872.71
<b>Total Assets</b>	<b>\$579,494.96</b>	<b>\$530,757.23</b>
<b>Liabilities &amp; Net Assets</b>		
<b>Liabilities</b>		
Total Liabilities	0.00	0.00
<b>NetAssets</b>		
3010 Operating Fund Balance	180,025.72	204,486.51
3020 Preschool Fund Balance	60,572.55	39,101.25
3030 Building Fund Balance	167,957.52	152,989.71
3050 Trust Fund Balance	170,939.17	134,179.76
Total NetAssets	579,494.96	530,757.23
<b>Total Liabilities &amp; Net Assets</b>	<b>\$579,494.96</b>	<b>\$530,757.23</b>

**Statement of Activities CHURH 2020**

Date Range January 1 – December 31, 2020 Filtered by: Fund

	<b>Actual</b> <b>(Year to Date)</b>	<b>Budget</b> <b>(Year to Date)</b>	<b>Budget</b> <b>Remaining</b> <b>(Year to Date)</b>
<b>Accounts</b>			
<b>Revenues</b>			
Offerings			
4000 Pledges and Envelopes	215,179.70	257,000.00	41,820.30
4001 Plate Offerings	16,772.85	9,000.00	(7,772.85)
4002 Special Offerings	1,291.00	3,100.00	1,809.00
4016 Flowers/Altar/Bulletins	1,776.64	2,800.00	1,023.36
4017 Initial Env/Living Lutheran	56.00	140.00	84.00
Total Offerings	235,076.19	272,040.00	36,963.81
Building Use and Other			
4003 Facility Use	22,541.07	48,200.00	25,658.93
4007 Verizon	21,708.50	18,000.00	(3,708.50)
Total Building Use and Other	44,249.57	66,200.00	21,950.43
Sunday Church School			
4004 Sunday School	1.00	1,000.00	999.00
4008 Vacation Bible School	0.00	1,120.00	1,120.00
Total Sunday Church School	1.00	2,120.00	2,119.00
Other			
4006 Other	2,422.18	5,350.00	2,927.82
4012 Transfer from Bldg funds	1,466.92	5,000.00	3,533.08
Total Other	3,889.10	10,350.00	6,460.90
<b>Total Revenues</b>	<b>\$ 283,215.86</b>	<b>\$ 350,710.00</b>	<b>\$67,494.14</b>
<b>Expenses</b>			
Synod & ELCA Benevolence			
5000 Synod Benevolence	29,370.00	29,370.00	0.00
Total Synod & ELCA Benevolence	29,370.00	29,370.00	0.00
Ministry			
5001 Salary and Housing Pastor	75,600.00	103,710.00	28,110.00
5002 Pension/Medical	0.00	30,000.00	30,000.00
5003 Mileage Reimbursement Pastor	515.93	2,000.00	1,484.07
5004 Continuing Ed/Professional Exp	75.00	1,600.00	1,525.00
Total Ministry	76,190.93	137,310.00	61,119.07
Administration			
5005 Office Admin Wages	41,924.77	43,050.00	1,125.23
5006 Church Health Benefits	10,754.94	10,500.00	( 254.94)
5007 Publications	637.75	850.00	212.25
5008 Copy Machine	3,274.38	3,600.00	325.62
5009 Supplies, Mail, etc.	3,292.07	6,800.00	3,507.93
5010 Telephone, Internet	1,946.35	2,300.00	353.65
5022 Computer, Software Exp,	2,092.95	2,470.00	377.05
Annual Fees			
5023 Church Payroll Expense	4,053.50	4,200.00	146.50
5027 Employer Payroll Taxes	6,251.24	5,500.00	( 751.24)
5051 Workers Comp	510.43	1,110.00	599.57
Total Administration	74,738.38	80,380.00	5,641.62
Building and Maintenance			
5012 Insurance	7,584.36	7,030.00	( 554.36)

# Statement of Activities CHURH 2020 (cont.)

Date Range January 1 – December 31, 2020 Filtered by: Fund

Accounts	Actual (Year to Date)	Budget (Year to Date)	Budget Remaining (Year to Date)
5013 Gas and Electric	5,058.08	7,000.00	1,941.92
5014 Water	4,494.51	5,150.00	655.49
5015 Waste Disposal Service	2,824.49	3,800.00	975.51
5016 Repairs and Major Maintenance	1,466.92	5,000.00	3,533.08
5017 Cleaning/Window/Carpet/Pest Services/ Maintenance	15,048.66	17,000.00	1,951.34
5028 Landscaping Maintenance	1,972.83	6,520.00	4,547.17
5050 Property Taxes	182.00	170.00	( 12.00)
Total Building and Maintenance	38,631.85	51,670.00	13,038.15
Worship			
5018 Director of Music Wages	31,166.40	31,110.00	( 56.40)
5019 Choir Music	11.61	500.00	488.39
5020 Worship Supplies	3,783.36	3,500.00	( 283.36)
5032 Child Care/Nursery Care Wages	392.00	1,500.00	1,108.00
5055 Sub Organist/Presider	295.00	2,000.00	1,705.00
5056 Instrument Maintenance	0.00	500.00	500.00
Total Worship	35,648.37	39,110.00	3,461.63
Education and Youth			
5021 Sunday School	209.91	1,000.00	790.09
5033 Vacation Bible School	0.00	1,120.00	1,120.00
5057 Adult Education	0.00	100.00	100.00
5058 Family Ministry	0.00	900.00	900.00
5061 Confirmation Education	0.00	250.00	250.00
Total Education and Youth	209.91	3,370.00	3,160.09
Other Operating Expenses			
5024 Fellowship Committee	240.22	1,500.00	1,259.78
5025 Christian Service	0.00	200.00	200.00
5069 Evangelism Committee	0.00	1,000.00	1,000.00
5070 Synod/Conference Meetings	0.00	1,000.00	1,000.00
5071 Stewardship Comm	0.00	1,650.00	1,650.00
5072 Health and Wellness Outreach Wages	3,661.60	3,900.00	238.40
5073 Health and Wellness Exp	63.81	250.00	186.19
Total Other Operating Expenses	3,965.63	9,500.00	5,534.37
<b>Total Expenses</b>	<b>\$ 258,755.07</b>	<b>\$ 350,710.00</b>	<b>\$91,954.93</b>
<b>Net Total</b>	<b>\$24,460.79</b>	<b>\$0.00</b>	<b>(\$24,460.79)</b>

**Statement of Activities PRESCHOOL 2020**

Date Range January 1 – December 31, 2020 Filtered by: Fund

Accounts	Actual	Budget	Budget Remaining
	(Year to Date)	(Year to Date)	(Year to Date)
<b>Revenues</b>			
Preschool			
4109 Tuition	176,991.20	405,500.00	228,508.80
4110 Registration	3,425.00	4,500.00	1,075.00
4111 Misc	16,217.65	1,000.00	( 15,217.65)
4119 Interest	257.22	250.00	( 7.22)
4121 Yearbook	0.00	400.00	400.00
4122 Logo Wear	466.00	600.00	134.00
Total Preschool	197,357.07	412,250.00	214,892.93
<b>Total Revenues</b>	<b>\$197,357.07</b>	<b>\$ 412,250.00</b>	<b>\$ 214,892.93</b>
<b>Expenses</b>			
Preschool Salary/Benefits			
5126 Preschool Payroll Expense	2,385.03	4,000.00	1,614.97
5137 Employer Payroll Taxes	11,949.49	19,000.00	7,050.51
5139 Health Benefits	17,684.01	33,390.00	15,705.99
5142 Preschool Salary	146,653.48	282,000.00	135,346.52
5144 Staffing Costs	448.11	700.00	251.89
5152 Workers Comp Ins	3,577.25	6,900.00	3,322.75
5174 Continuing Ed	230.85	500.00	269.15
Total Preschool Salary/Benefits	182,928.22	346,490.00	163,561.78
Preschool Administration			
5140 Misc	688.05	500.00	( 188.05)
5143 Snacks	1,625.62	4,500.00	2,874.38
5145 Supplies	6,367.58	4,500.00	(1,867.58)
5146 Phone/Internet	1,500.95	900.00	( 600.95)
5148 Advertising	362.39	200.00	( 162.39)
5149 Lise. Fee/Memberships	1,087.00	1,300.00	213.00
5165 Water Filtration System	360.00	360.00	0.00
5166 Classroom Materials	1,377.06	6,000.00	4,622.94
5168 Office Supplies	452.30	800.00	347.70
Total Preschool Administration	13,820.95	19,060.00	5,239.05
Preschool Building Exp			
5134 Building Maintenance Contribution	19,541.07	43,200.00	23,658.93
5136 Carpet Cleaning	649.00	800.00	151.00
5147 Facility Expenses	1,296.50	200.00	(1,096.50)
Total Preschool Building Exp	21,486.57	44,200.00	22,713.43
Preschool Other Exp			
5138 Field Trips	0.00	500.00	500.00
5154 Yearbook Exp	0.00	400.00	400.00
5162 Logo Wear Exp	316.79	600.00	283.21
5167 Special Events	275.84	1,000.00	724.16
Total Preschool Other Exp	592.63	2,500.00	1,907.37
<b>Total Expenses</b>	<b>\$ 218,828.37</b>	<b>\$ 412,250.00</b>	<b>\$193,421.63</b>
<b>Net Total</b>	<b>( \$ 21,471.30 )</b>	<b>\$0.00</b>	<b>\$21,471.30</b>

**St. Peter's by the Sea Lutheran**  
**Statement of Activities BUILDING RESTORATION FUND 2020**  
Date Range January 1 – December 31, 2020

**All Are Welcome and Building Restoration Funds 2020**

**Beginning Balance 1/1/20**

**Deposits:**

Interest

**Total Deposits**

**Expenses:**

Exterior painting, stucco repair, staining

Stained glass repair

Kitchen garbage disposal replacement

Men's bathroom repairs

**Total Expenses**

**Net Change**

**Ending Balance 12/31/20**

<b>Total Building Funds</b>	
\$ 167,957.52	
1,499.11	
\$ 1,499.11	
15,000.00	
657.00	
429.92	
380.00	
\$ 16,466.92	
{14,967.81)	
\$ 152,989.71	

## Trust Funds

	Jan 1, 2020	YTD Receipts	YTD Expenses	Dec 31, 2020
<b>Memorials</b>				
Undesignated Memorials	\$ 47,162.74	\$ 1,300.00	\$ 30,267.07	\$ 18,195.67
<b>Church Operations</b>				
Chancel Fund	7,565.04	700.00	1,092.00	7,173.04
Restroom Remodel	200.00			200.00
Landscaping		1,077.67		1,077.67
Preschool Playground	11,099.40	43,874.52	49,753.50	5,220.42
Preschool Bldg. Maint.	2,024.00	2,112.40	3,307.29	829.11
Internship Fund	5,424.73			5,424.73
Adult Education/Library	2,185.47	24.89	24.89	2,185.47
Youth Special Events	10,758.29	1,000.00	74.00	11,684.29
Youth Ministry fund	20,016.06			20,016.06
PS Tuition Assistance	1,951.00	650.00	152.00	2,449.00
Splash Program	146.94		95.34	51.60
Office Admin Discretionary	608.74	100.00		708.74
Computers	2,939.91	709.00	1,696.02	1,952.89
Church Van/Transportation	1,780.11			1,780.11
Special Music	10,918.57	481.86	400.00	11,000.43
Synod Assembly	3,942.00			3,942.00
Sabbatical Fund	11,076.68			11,076.68
Deacons Fund	817.67			817.67
Coffee Angel Fund	169.24	100.00		269.24
Transistion Fund	1,740.59			1,740.59
Pastor Discretionary	515.44	100.00		615.44
Continuing Education (Pastor)	539.78			539.78
	96,419.66	50,930.34	56,595.04	90,754.96
<b>Church Outreach and Mission</b>				
Homeless Outreach	4,095.15	1,748.12	1,011.72	4,831.55
Angel Tree Project	442.83	2,003.88	2,016.35	430.36
Mission Outreach	270.00			270.00
Church Mice	1,584.03			1,584.03
Joseph's Storehouse	9,126.03	1,056.19	130.00	10,052.22
Shawl Ministry	281.42			281.42
	15,799.46	4,808.19	3,158.07	17,449.58
<b>Revolving Funds</b>				
OBEF		2,642.49	2,642.49	
TACO		580.00	580.00	
World Hunger		5.00	5.00	
LSS		405.00	405.00	
Designated - Outside Orgs		1,050.00	1,050.00	
Special Fund		1,980.00	1,980.00	
Endowment Fund		100.00	100.00	
Atonement Lutheran Pass Thru		687.10	687.10	
Pledges for new year	10,920.00	7,200.00	10,920.00	7,200.00
	10,920.00	14,649.59	18,369.59	7,200.00
<b>Auxiliary</b>				
Women's Christmas Tea	181.74			181.74
Shipmates	455.57	1,260.00	1,317.76	397.81
	637.31	1,260.00	1,317.76	579.55
<b>TOTALS</b>	<u>\$107,939.17</u>	<u>\$72,948.12</u>	<u>\$109,707.53</u>	<u>\$134,179.76</u>

# Moving Ahead

## 2021

### Congregation Council:

Ben Fadden (2021)

Max Phelps (2021)

Lyle Boelter (2022)

Brenda Johnson (2022)

Jon O'Brien (2022)

Ellen Schmeding (2022)

Fletcher Miller (2023)

Steve Silva (2023)

Rosemary Sutter (2023)

### Endowment Committee:

Duane Beck

Diane Sherwood

Richard Doering

Jane Landon

Charles Lauger

Shawn Morrow

### Audit Committee:

Sandra Boelter

Greg Lommen

Richard Nielsen